

MIDLAND AREA AGENCY ON AGING

Meeting Minutes from March 16, 2023

KC Salem Extension Center, Salem, Illinois– 1:00PM

THOSE PRESENT: Susan Elke, Janice Gahagan, Michele Garrison, Amy Harrison, Gerald Herring, Sue Heth, Sue Kramer, Jimmie Page, Chloe Page, Rosanna Perkins, Ferrel Seaman, and Karen Walsh.

EXCUSED: Brien Guy

MEETING CALLED TO ORDER & WELCOME:

The March 16, 2023 Board Meeting was called to order by Board President Ferrel Seaman, followed by Judy Kleine calling the Roll Call, and the reciting of the Pledge of Allegiance.

INTRODUCTION OF GUESTS: Guests at the March Board meeting were Tony Wanless, our Regional Coordinator from IDOA, Tom Walsh, Karen Walsh's husband, and Lauren Groff, from Sikich.

PUBLIC REMARKS: There was nothing to report.

PRESIDENTS REMARKS: President Ferrel Seaman announced that once again it was good to see everyone and that we were able to continue to meet in person.

AUDITOR'S REPORT: Lauren Groff, from Sikich Auditing Company reported on the final draft of the Midland Area Agency on Aging's FY22 Audit. There was some discussion, questions were answered, and then Michele Garrison from the Finance Committee read the recommendation to approve the FY22 Audit as it was presented by email by Heather Fontanez. Jimmie Page, made the motion to approve the FY22 Audit as presented by the Finance Committee, Gerald Herring, second, no opposed, motion was carried.

BUSINESS MEETING:

SECRETARY'S REPORT:

The November 17, 2022 Secretary's Report was approved with a motion by Michele Garrison and a second by Jimmie Page.

TREASURER'S REPORT:

The Treasurer Reports for the months of November and December of 2022, along with the months of January and February of 2023 were approved to be filed for Audit.

STAFF REPORTS:

At this time, each staff member individually gave a brief report of what they had done and accomplished since the last Board Meeting which was held on November 17, 2022.

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AREA PLAN DEVELOPMENT: Tracy Barczewski

Tracy started her report by thanking the Board of Directors for the wonderful catered lunch that they had provided the Midland Staff.

Tracy reported that the Disaster Declaration was due to expire on May 11, 2023 and spoke briefly about the challenges that this would be bringing to the Agency and its Providers.

Tracy went on to report that she would be setting up a meeting with Sue Kramer and the AD-HOC COVID 19 committee to discuss the Agencies policies and added that Amy Harrison had been asked to serve on the committee.

Tracy reported that there were still American Rescue Funding available until 2024 for some of the agencies in which Midland was included in. Tracy reported that Midland was in the process of officially closing out FY2022, that the carryover funds were being worked through, and that Heather would be working on those with our Regional Coordinator Tony Wanless. Tracy reported that the agency was continuing to work on FY23 goals such as Social Isolation, Dementia Friendly Communities, County Conversations, Web Site Development, and Caregiver Services to just name a few.

Tracy reported that the agency was waiting for the Fiscal Year 2024 planning allocations so that they could begin the development of the Area Plan amendment.

Tracy ended her Area Plan Development report by stating the Public Information Hearing would be held there at the Salem KC extension on May 18, 2023. Tracy went on to state that although she had thought 2023 was the 50th year for the area agency, that she had discovered from looking back through some records, it will only be the 48th year, and that Midland was not actually incorporated as an Area Agency until March 24, 1975.

EXECUTIVE DIRECTORS REPORT: Tracy Barczewski

Tracy began her Directors Report by stating that she along with Nancy and Judy had spoke at the Midland Pioneer Coalition about Dementia Friendly Communities and that she is currently scheduled to present on Social Isolation in May. Tracy announced that May is Older Americans Month and that the theme for this year is Aging Unbound.

Tracy went on to report that all staff will be conducting a training for the Providers at the end of March consisting of both Program and Fiscal, along with general information.

Tracy reported that she would be spending a great deal of time working on the Public Information Document that is due to the Department for review by April 26, and that she continues to work on the Midland policies.

Tracy finished her report by asking the Board and those in attendance to please fill out the sheet with the Priority Listings and unmet needs on it, and that if anyone that was in

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Executive Director's Report- (cont'd)

attendance had any input, to please be sure to have them to her by March 31, 2023 so that she could get them tallied in order for them to be included in the Public Information Document.

ADVISORY COUNCIL REPORT:

Tracy gave the Advisory Council Report by reporting that the Council had met via: Zoom on February 22, 2023 and that there was a lively discussion concerning the lifting of the Disaster Declaration and what was going to be allowed or disallowed when this occurred on May 11th. She stated that the Nutrition sites are beginning to assess the situation upon the lifting, to see who and who will not be eligible for a Home Delivered Meal, due to the fact that up until now, no one under the age of 60 could be denied.

IDOA REPORT- Tony Wanless, Regional Coordinator

Tony Wanless reported that he was trying to get back into the swing of things as far as getting ready for May 11, 2023 lifting of the Disaster Declaration and is currently working on a FAQ sheet for when that takes place. Tony also reported that the State was going over the Area Plan allocations and Budget so it can be ready and then sent out to the Area Agencies. Tony then finished his report by saying that IDOA had gone from 4-5 Regional Coordinators down to only 2 now.

STANDING COMMITTEES:

FINANCE COMMITTEE: Susan Elke, Chairperson – No Report

PERSONNEL COMMITTEE- Sue Kramer, Chairperson – No Report

PROGRAM DEVELOPMENT COMMITTEE-Michele Garrison, Chairperson

MEMBERSHIP COMMITTEE- Chloe Page, Chairperson- No Report

BY-LAWS COMMITTEE-Brien Guy, Chairperson- No Report

AD-HOC COVID-19 COMMITTEE- Sue Kramer, Chairperson -Sue reported that the committee was planning to meet before the next Board Meeting to discuss the avenues that should be taken with the lifting of the Disaster Declaration, and that she would report to the Board on April 20th. Sue then finished her report by welcoming Amy Harrison to the AD-HOC COVID -19 Committee.

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UNFINISHED BUSINESS: Ferrel stated that he and Tracy had spoken in-between meetings regarding the roof leaking at the Agency and that they had decided to go with 618 Roofing and have them use sealant around where the leaks were. Tracy then stated that we had had some large amounts of rain since the work had been done, however, that everything seemed to be fine and that she would continue to keep an eye on it.

NEW BUSINESS:

Susan Elke gave a report on FISH's Holiday meals saying that on Thanksgiving, there were 905 meals prepared and on Christmas, there were 725 prepared.

Ferrel brought up the issue regarding salaries for the office staff, and after some discussion, it was decided for both the Finance and the Personnel Committees to have a joint meeting in the morning on April 20th to discuss the issue, and to then report what they decided at the "actual" Board Meeting.

ADJOURNMENT:

A motion to adjourn the March Board Meeting was made by Sue Kramer, and second by Amy Harrison. The meeting was adjourned.

NEXT MEETING:

The next Midland Area Agency on Aging Board meeting will be held on April 20, 2023 at 1:00pm. The Meeting will be held at the Salem KC Extension, located at 1475 W. Whittaker, in Salem, Illinois.